



To: All Members

From: Anthony Saporito, Executive Vice President

Subject: Subcontracting

Please be advised that if you intend to subcontract work to another Local 638 signatory contractor you must follow Rule XV-B of the Trade Agreement and submit the attached form prior to beginning work.

Please contact us if you have any questions.

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NOTICE OF INTENTION TO SUB-CONTRACT WORK

Construction Trades Branch

Pursuant to Rule XV-B of the Enterprise Association-Local 638 Working Agreement, you are required to complete this form and submit it to the Fund Office for the Local 638 Funds if you intend on sub-contracting work out to another signatory contractor. Upon completion, please email this form to The Steamfitters Industry Fund Office at FundOffice@Steamny.com

Date of Notice: _____

Contracted Employer: _____

Contracted Employer ID Number: _____ (Fed. ID #)

Sub-contracted Employer: _____

Sub-contractor Employer ID Number: _____ (Fed. ID #)

Location of job: _____

Estimated length of time of job: _____

Estimated number of members to be employed: _____

I understand that pursuant to Rule XV-B, I assure compliance with Rule XXIV.

Signature of Contractor

Print Name, Title

Date

